

# VERO LAGO HOMEOWNERS ASSOCIATION

c/o Elliott Merrill Community Management  
835 20th Place, Vero Beach, FL 32960  
Phone (772) 569-9853 ~ Fax (772) 569-4300

## LEASE APPLICATION

Please allow up to fourteen (14) business days for processing. **THE APPLICATION REQUIRES APPROVAL BY THE BOARD OF DIRECTORS.** No lease shall be for a period of less than six (6) months no more than twice a year. A copy of the lease contract must be attached to this application, along with the \$100.00 application fee payable to Vero Lago Homeowners Association. A copy of each individual's (proposed lessee) photo ID is also required to be submitted with this application. A background check is required for anyone over the age of 18. One background check will be covered by the \$100 application and every additional adult requiring a background check will be responsible for paying the background check fee of \$25.00.

I/We, the undersigned, furnish the following information for the use of the Association and authorize them to contact any and/or all references; I/we also declare that the following information is true and correct. I/We agree that the Vero Lago Association Inc. may terminate any agreement entered if any of the information is misstated or misrepresented.

Date: \_\_\_\_\_ Address: \_\_\_\_\_  
(VERO LAGO PROPERTY BEING LEASED)

Realtor or Rental Agent: \_\_\_\_\_ Telephone #: \_\_\_\_\_

### **Leasing Information:**

Lease period from: \_\_\_\_\_ to \_\_\_\_\_

Actual planned move-in date: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Applicant Contact Phone Number: \_\_\_\_\_ Cell: \_\_\_\_\_

Co-Applicant Name: \_\_\_\_\_

Present Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Occupant(s) who may be in residence (other than applicants):

1) Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

2) Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Applicant Employer: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

Title: \_\_\_\_\_ Number of years: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Co-Applicant Employer: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

Title: \_\_\_\_\_ Number of years: \_\_\_\_\_ Supervisor: \_\_\_\_\_

### **References:** (Other than family members)

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

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## PET INFORMATION: A PICTURE NEEDS TO BE PROVIDED FOR ALL PETS

Pet Name: \_\_\_\_\_ Type & Breed: \_\_\_\_\_ Color: \_\_\_\_\_

Pet Name: \_\_\_\_\_ Type & Breed: \_\_\_\_\_ Color: \_\_\_\_\_

## IF APPLICANT(S) DOES NOT HAVE PETS, PLEASE INITIAL THE STATEMENT BELOW:

I/We, hereby certify that we **do not** have pets which will reside in our home. \_\_\_\_\_

## VEHICLE INFORMATION:

### **Vehicle # 1:**

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_

Color: \_\_\_\_\_ Vehicle Tag #: \_\_\_\_\_ State: \_\_\_\_\_

### **Vehicle # 2:**

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_

Color: \_\_\_\_\_ Vehicle Tag #: \_\_\_\_\_ State: \_\_\_\_\_

## APPLICATION FOR VEHICLE

1. All information requested must be completed on this form.
2. Any changes in use or appearance of the below described vehicle(s) must be submitted to the Board of Directors with a new application.
3. A copy of each vehicle owner's driver's license must be attached to the application.

Name(s): \_\_\_\_\_ Phone #: \_\_\_\_\_

Unit Number: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## ACKNOWLEDGEMENT OF DEED RESTRICTIONS

I/We understand that I/We are moving into a deed restricted community. I/We hereby agree to abide to all Documents and Rules and Regulations of the Vero Lago Homeowners Association. **I/We have received the Documents (purchase) Rules and Regulations (lease) of the Association** and agree to abide by them.

Lessee: \_\_\_\_\_  
Signature & Date

Lessee: \_\_\_\_\_  
Signature & Date

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### **For Association Use Only:**

The above application is approved  Not approved:

If not approved, reason for non-approval: \_\_\_\_\_

Signed by: \_\_\_\_\_ Print Name: \_\_\_\_\_

Position: \_\_\_\_\_ Date: \_\_\_\_\_

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## DISCLOSURE APPLICANT AUTHORIZATION AND CONSENT FOR RELEASE OF INFORMATION.

I hereby authorize the Vero Lago Homeowner's Association, Inc. and its designated agents and representatives to conduct a comprehensive review of my background causing a consumer report and/or an investigative consumer report to be generated for residency purposes.

I understand that the scope of the consumer report/investigative report may include, but is not limited to, the following areas:

Verification of social security number; current and previous residences; employment history; character references, credit history and reports, criminal history records from any criminal justice agency in any or all federal, state, county jurisdictions; birth records; motor vehicle records to include traffic citations and registration; and any other public records or to conduct interviews with third parties relative to my character, general reputation, personal characteristics or mode of living.

I hereby expressly release the Vero Lago Homeowner's Association, Inc. and its designated agent, Elliott Merrill Community Management and any procurer or furnisher of information, from any liability what-so-ever in the use, procurement, or furnishing of such information, will not hold Elliott Merrill Community Management for any breach in confidentiality that may occur once the information is conveyed to the Board of Directors of Vero Lago Homeowner's Association Inc.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Co-Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

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### CONFIDENTIAL INFORMATION NOT OPEN FOR INSPECTION AS OFFICIAL RECORDS OF THE ASSOCIATION

_____	_____
Applicant Last Name (Maiden Name)	Applicant First Name
_____	_____
Co-Applicant Last Name (Maiden Name)	Co-Applicant First Name

Applicant SS# \_\_\_\_\_ Co Applicant SS# \_\_\_\_\_

Applicant Date of Birth: \_\_\_\_\_ Co-Applicant Date of Birth: \_\_\_\_\_

Applicant Driver License # /ST or government issued ID _____	Co-Application Driver License #/ST or government issued ID _____
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## MUST ATTACH A VALID COPY OF GOVERNMENT ISSUED IDENTIFICATION

PLEASE SUBMIT COMPLETED APPLICATION TO:  
Vero Lago Association  
C/O Elliott Merrill Community Management  
835 20<sup>th</sup> Place, Vero Beach, FL 32960  
**Attention: Naomi Loriston**  
[naomil@elliottmerrill.com](mailto:naomil@elliottmerrill.com)